

---

400 R Street, Suite 310 | Sacramento, CA 95811  
Office: (916) 319-9974 | eFax: (916) 376-4216 | TDD/TTY: (800) 735-2929  
<https://www.dgs.ca.gov/ccda>

---

**MEMBERS of the COMMISSION**

*Guy Leemhuis – Chair*  
*Douglas Wiele – Vice-Chair*  
*Tiffany Allen*  
*Chris Downey*  
*Souraya Sue ElHessen*  
*Brian Holloway*  
*Scott Lillibridge*  
*Michael Paravagna*  
*Karla Prieto*

**MEMBERS of the COMMISSION**

*Jim Frazier – Assembly Member*  
*Tom Lackey – Assembly Member*  
*Melissa Hurtado - Senator*  
*Brian Jones - Senator*  
*Ida Clair, Acting State Architect*  
*Attorney General Xavier Becerra by Deputy Attorney*  
*General Anthony Seferian*

**Commission Executive Staff**

*Angela Jemmott – Executive Director*

---

**MEETING NOTICE AND AGENDA**  
**Checklist Committee**

**August 26, 2020**  
**1:30 PM – 3:30 PM**

This committee meeting is going to be on Zoom and via teleconference only. There is no physical location being made available to the public. Per [Executive Order N-29-20](#), teleconferencing restrictions are waived during the COVID-19 pandemic. Therefore, committee members are not required to list their remote locations and members of the public may participate either by Zoom or teleconference from any location.

**Zoom Meeting:** <http://bitly.ws/9iZ7>

**TELECONFERENCE**

**+1 408 638 0968**

**+1 669 900 6833**

**Meeting ID: 935 5599 9788**

**Passcode: 079305**

**Live Captioning:** <https://www.streamtext.net/player?event=CCDA>

**CCDA wants to provide the highest level of accessibility for all meetings. We encourage you to look at the detailed information starting on page 3.**

**Notice is hereby given that the California Commission on Disability Access (CCDA)**

Committee will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

**ITEMS:**

**1) Call to Order / Roll Call**

**2) Approval of Meeting Minutes (May 20, 2020) – Action**

**3) Comments from the Public on Issues not on this Agenda** – The Checklist Committee will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Checklist Committee and/or placed on a subsequent agenda.

**4) CCDA 2020 Strategic Goal: Develop educational tools for small businesses to promote and facilitate disability access compliance.** – Update and Discussion

- a. Accessibility Construction Inspection Checklist 2020 Edition Draft
  - (i) Review draft design by Office of State Publishing
  - (ii) Discuss CCDA's distribution plan: suggestions and goals

**5) Accessible Parking Campaign** – Update and Discussion

- a. Establish Working Group(s) to develop a toolkit
  - (i) Goals for 2021 timeline

**6) Supporting Education and Outreach Committee** – Update and Discussion

- a. Open Air Dining ADA Considerations
  - (i) Distribution plan: Checklist Committee to assist E&O in sharing with their networks.

**7) 2021 Committee Meeting Calendar** – Discussion and Action

- a. Proposition of 2021 calendar: Tentative meeting dates and considerations.

**8) Future Agenda Items** – The Checklist Committee may discuss and set items for action on future agendas.

**9) Adjourn**

- 
- ❖ The **CCDA** meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code Section §11120-11132. The Act generally requires the **CCDA** to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.
  - ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
  - ❖ The Commission meets under the authority of Government Code §14985.
  - ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code §11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code §11126(a)].
  - ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
  - ❖ Each Commission meeting will provide a teleconference line, large print agendas, and captioning.
  - ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission no later than five (5) working days prior to the day of the meeting.
  - ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
  - ❖ For **Los Angeles Public Transit** ([www.metro.net](http://www.metro.net)) or (323) 466-3876 for bus and rail transit information. Riders with hearing or speech impairments use the California Relay Service – dial 711, and then the number you need. For **San Francisco or Oakland BART** services ([www.bart.gov](http://www.bart.gov)) or (510) 465-2278 or TDD (510) 839-2220 and **CALTrain** ([www.caltrain.com](http://www.caltrain.com)) or 1-800-660-4287 or TDD (650) 508-6448. For **Sacramento Regional Transit and Lightrail** services ([www.sacrt.com](http://www.sacrt.com)) or (916) 321-2877 or TDD 483-4327. For **Paratransit Services** ([www.asila.org](http://www.asila.org)) or if you ARE a certified access services rider within Southern California and would like to make a reservation call: 1-800-883-1295, TDD 1-800-826-7280. If you ARE NOT a certified access services rider, contact customer service at 1-800-827-0829, TDD 1-800-827-1359.
  - ❖ For the latest information on meeting status, check the **California Commission on Disability Access** website: <https://www.dgs.ca.gov/ccda>.
  - ❖ Questions regarding this notice and agenda may be directed to CCDA at [ccda@dgs.ca.gov](mailto:ccda@dgs.ca.gov) or (916) 319-9974 or mail to: 400 R Street, Suite 310, Sacramento, CA 95811.